

Frequently Asked Questions About Adaptive Recreation Summer Camp

When does registration for camp begin?

Registration begins at 7:00am on Monday, April 19, 2010. Registration is on-going through out camp, Monday – Friday (except county observed holidays), 8:30-5:30 at the PRCS office located at: 215 Depot Court, SE 2nd floor
Leesburg VA 20175

****New camper registrations must be done in person by parent or guardian**

Where is the Adaptive Recreation camp site?

Selden's Landing Elementary School, Leesburg
43345 Coton Commons Drive, Leesburg, VA 20176

When is camp?

Camp runs in weekly sessions, June 28 (no camp July 5th) through August 13, 2010. Parents may choose to send their child for 1 week or all 7 weeks. Note: Many Adaptive Recreation Summer camp classrooms fill up quickly. Waitlists will be started on a first come first serve basis if needed.

What are the camp hours?

9am – 4pm, Monday – Friday

How much is camp?

\$25 one time registration fee

\$155 per week -- except week 2 = \$124 (July 6-9)

During registration you will be required to pay a non-refundable \$25 per week placeholder deposit, which will be subtracted from the total weekly fee. The placeholder deposit will ensure your child's placement in camp. All remaining weekly balances are due 3 weeks before the week of camp. If payments are not made on time, you will loose your place in camp and the \$25 weekly placeholder deposit.

Is the camp fee pro-rated if I only send my child 3 of the 5 days of camp in a week?

No, PRCS camps are not pro-rated.

Is there pre-registration for returning campers?

No, but former campers will receive the registration packet in the mail prior to registration. A completed packet may be returned, along with deposit/fees, by mail to our office:

PRCS

Attn: Adaptive Recreation Summer Camp

215 Depot Court, SE

Leesburg, VA 20175

Returning camper mail-ins will be registered randomly beginning at 7am the first day of registration. Mail-ins do not guarantee placement in camp.

What is the registration process?

ALL Campers: must have the following forms completed upon registration

- 2 page Application (please include 3 emergency contacts within 30 minutes of the camp site, insurance information and parent/guardian emergency numbers, signature)
- Health and Skills form
- Copy of the School Health Entrance form, (immunizations must be complete) – returning campers will be checked for original.
- Proof of Identity Form (please make sure to bring one of the following: child's most current report card, original or certified copy of the child's birth certificate, passport) – returning campers files will be checked for original.
- Transportation request form if needed *only Adaptive Recreation camp
- Release form

During registration you will be required to pay a non-refundable \$25 per week placeholder deposit, which will be subtracted from the total weekly fee. The placeholder deposit will ensure your child's placement in camp. All remaining weekly balances are due 3 weeks before the week of camp. If payments are not made on time, you will lose your place in camp and the \$25 weekly placeholder deposit.

I can not afford to pay for all of camp, are there scholarship opportunities? Please contact Adaptive Recreation staff for more details; some scholarship opportunities may be available to families who qualify through other entities.

- One time \$25 registration fee and \$25 per week placeholder fee must be paid upon registration for all families including scholarship recipients upon registration.
*Exceptions will only be honored to those with written confirmation from entity giving the scholarship. The amount the entity will pay and the household they will pay for with a signature from the entity must be included on the form.

How are refunds and cancellations managed?

County Refund Policy: Refund requests must be submitted in writing and include an explanation of need for refund or why the participant is disappointed with the quality of the particular class/program. The written request should be dated and sent by e-mail, fax, or mail directly to the facility manager or program manager offering the class/program. Only written requests will be accepted. The amount of any refund will be prorated based on the number of remaining class/program sessions.

County Cancellation Policy: If you need to cancel a class/program, and you make the request 15 or more days before the start date, a full refund, MINUS a 15% administrative fee (maximum of \$15), will be offered. If you cancel a class/program registration 14 or fewer days before the start date, a refund of 50% will be offered. Cancellation requests must be submitted in writing. The request should be dated and sent by e-mail, fax, or mail directly to the facility manager or program manager offering the class/program.

Adaptive Recreation Contact for Refunds/Cancellations:

Maria Auger, Adaptive Recreation Coordinator

MAIL: 215 Depot Court, SE, 2nd Floor, Leesburg, VA 20175

FAX: 703-771-5383

E-MAIL: maria.auger@loudoun.gov

What will my child do at camp?

Adaptive Recreation camp is designed to give children with disabilities a summer day camp experience with the support from higher staff ratios, experienced staff, and modified and adapted activities to meet the child's needs. Campers will follow a daily schedule of activities that will include but not limited to: crafts, indoor and outdoor group games, socialization integration, free play, sensory stimulation and FUN! Campers will also attend swim trips (weekly), weather permitting, field trips and special event entertainment.

What is the staff to camper ratios?

Staff to camper ratios range from 1:2 to 1:5 depending on the functioning and ability levels in each classroom. Adaptive Recreation believes in safety first in the least restrictive environment.

Does the staff have experience working with special population?

Yes, we require that our seasonal staff have experience working with individuals with disabilities.

My child needs personal care assistance. Does the camp staff provide personal care?

Yes, Adaptive Recreation staff will meet the needs of the child. Please note: PRCS does not train staff on g-tube feeding techniques or specialty medication administration. We ask the caregivers to please provide the training either themselves or set up for a nurse or medical professional to train staff.

My child needs to take medication during camp hours, how do I go about doing this?

You will need to have a long term medication form filled out and signed by a physician and the medication must be given to camp staff supervisor in the original bottle with instructions for administration before staff may administer medication to your child. If your child has transportation services, you may not give the medication to the bus driver to give to the staff, you must bring the medication and forms to the camp site. Forms may be obtained upon registration.

What classroom should I sign my child up for?

Adaptive Recreation camp-rooms are broken down by diagnosis and age. Review the registration form, pick the camp-room you feel best meets your child's age and diagnosis. If you are unsure please feel free to contact Adaptive Recreation Camp Specialist to inquire more about each camp-room. If at anytime during the camp program you or the staff feel your child's needs will better be met in another camp-room, Adaptive Recreation staff will make every effort to transition your child into a camp-room that may meet your child's needs better.